

To
The Controller of Examinations,
SVKM's NMIMS,
Mumbai.

SUB: Request for Grade Sheets (RRLE)

(Please fill all details)

I, Mr. / Ms. _____ Roll No. _____

Student No. _____, Student of Campus _____, Programme
_____, Stream _____, Year _____, Batch _____

had appeared for re-examination in the month/year _____, and have cleared
Semester/ Trimester_____.

You are requested to kindly issue me the grade sheet/s of the following cleared Semester/Trimester
which was an RRLE (Result reserved for non-clearing of lower examination) case.

Semester/Trimester	Academic Year	Final / Re- Exam	Passed Month-Year

Name: _____

Contact No: _____

Email: _____

Yours sincerely,

(Signature of candidate with Date)

Enclosures: copy of previous grade sheets received.