

SVKM's NMIMS University
Process to apply for Photocopy /Revaluation/ Verification of answer book

All the candidates who wish to apply for a soft copy of answer books/ Revaluation/ Verification for the recently declared examination results must fill out an online application on the SAP student portal. The application link will be accessible on the SAP portal for a duration of 3 days following the publication of results (From 12.00 am to 5.00 pm).

SAP student portal login details: -

URL <https://sdcspscs.svkm.ac.in:44300/irj/portal>

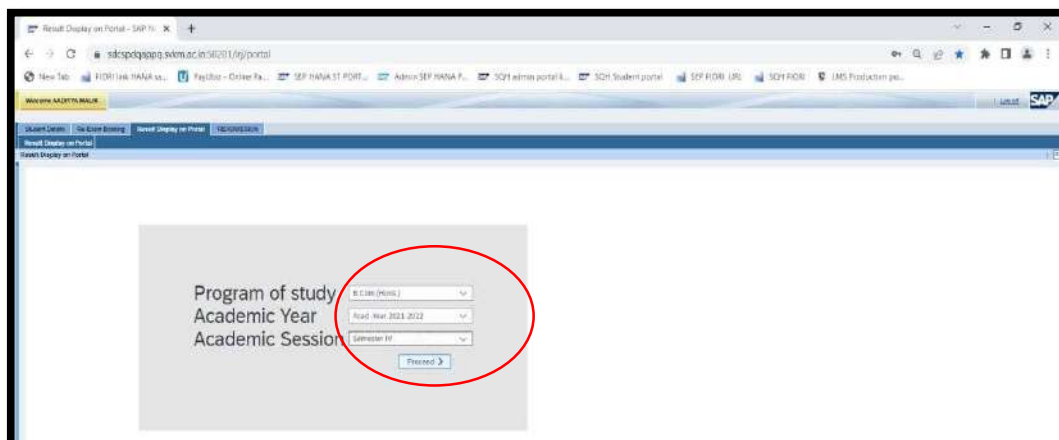
User ID: 11 Digit student SAP number (as given on the NMIMS identity card)

Password: As set by the candidate

1. Default password is **init@123** for login. Candidate should change the default password on first login. In case password is already changed, then login with new password.
2. Candidates can use **"GET SUPPORT" feature to reset password**. Enter student number and **registered email ID** on screen to get system generated default password on registered email ID in SAP.
3. In case you do not receive any e mail/ registered email ID is incorrect then **you are required to write email to sapbasis@svkm.ac.in** with all your required details such as name, student number and programme details.
4. Ensure to disable pop-up blocker on the browser so that new window can open and candidate will be able to view the grievance redressal page and complete payment process.

STEPS TO BE FOLLOWED AFTER LOGIN TO SAP STUDENT PORTAL:

1. Click on **"Result display"** tab on portal
2. Enter **Program of study, Academic Year** and **Academic Session** (semester/ trimester) details
3. Click on **Proceed**



The screenshot shows a web browser window with the URL <https://sdcspscs.svkm.ac.in:44300/irj/portal>. The page title is "Result Display on Portal - SAP". The main content area contains a search bar and three dropdown menus labeled "Program of study", "Academic Year", and "Academic Session". Below these dropdowns is a "Proceed" button. A red circle highlights the "Proceed" button.

- In next window, candidate can view his/ her result along with “D/F count” status. Scroll on the result page to view the Grievance redressal dates. All applications for Grievance redressal must be submitted within 3 days of the declaration of the results. Click on “[click here to apply for Photocopy/revaluation/verification](#)” tab to proceed further.

Academic year Acad Year 2021-2022 Academic session Semester IV

Subject Description	Highest Marks	Module Credit	TEE	TEE Max. Marks	ICA	ICA Max. Marks	Final Marks	Final Max. Marks	Final Grade	GPA	CGPA	Current Result Status	Status
Banking and Insurance	100	4.00	30	90	30	90	60	100	C			PASS	Eligible for next session
Corporate Finance - II	100	4.00	27	90	27	90	54	100	C-				
Financial Accounting - IV	100	4.00	36	90	36	90	72	100	B				
Financial Statement Analysis	92	4.00	44	90	44	90	88	100	A+				
Indian Economy in Global Scenario	94	4.00	20	50	20	50	40	100	D	2.46	3.92		
Indirect Taxes	100	4.00	27	90	27	90	54	100	C-				

Grade Points: A+ :4 ; A :3.75 ; A- :3.5 ; B+ :3.25 ; B :3 ; B- :2.75 ; C+ :2.5 ; C :2.25 ; C- :2 ; D :1.5 ; F :0.00 ; AB : 0.00.

Note : The above result is provisional in nature.

Candidates will have an option to remove the D grade/s obtained - by way of appearing in the re-examination.
 Also candidates who have obtained more than 2Ds or any F grade should remove extra Ds (anything above 2 D grades/ F by appearing in the re-examination)

- Last date for application to obtain the photocopies of Answer books : 23.11.2022 [Click here to apply for Photocopy/revaluation/verification](#)
- Last date for collection of Photocopies of Answer books: : 23.11.2022
- Last date to apply for verification of answer books : : 24.11.2022
- Last date to apply for revaluation under grievance redressal process : : 24.11.2022

- In new window, the Grievance redressal application page will be visible.
- Candidate can select the subject for which he/ she wish to apply for **Photocopy and Revaluation or Verification**.

Note: Candidate who wish to apply for revaluation, cannot apply for verification and vice versa.

Exit from Application

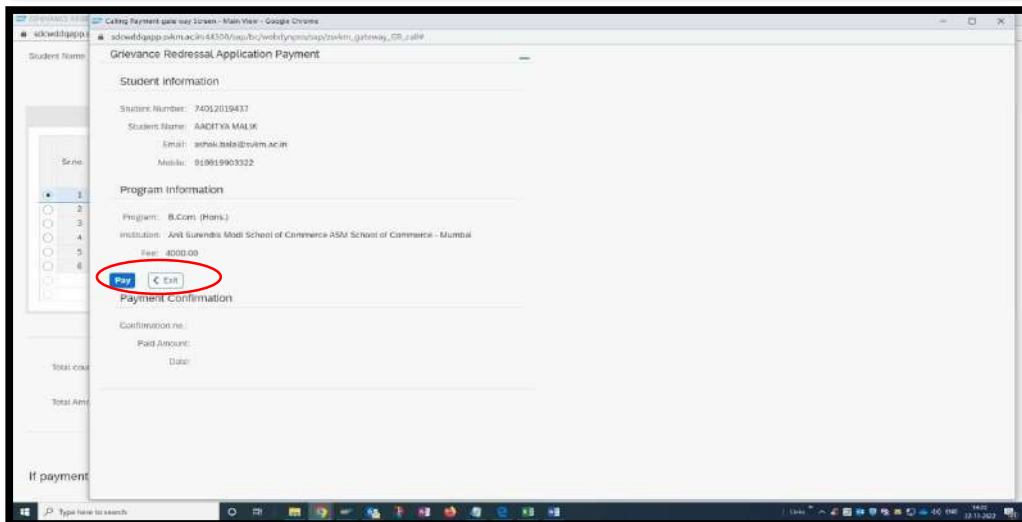
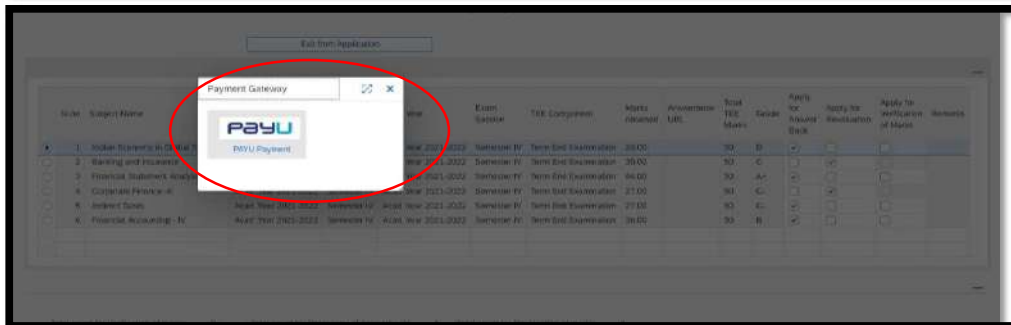
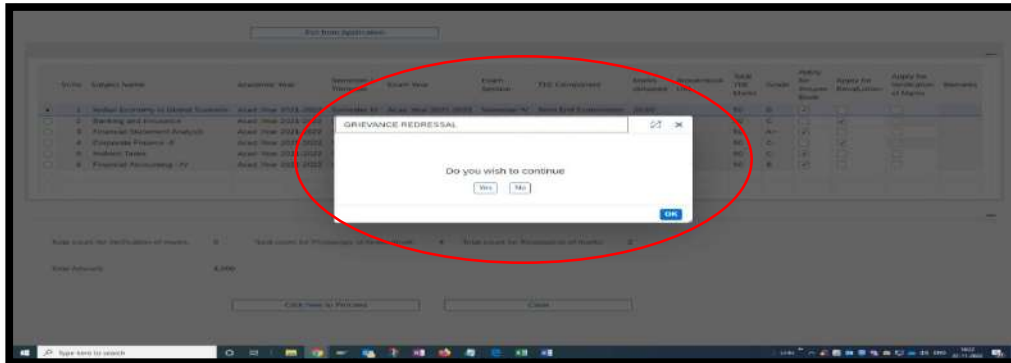
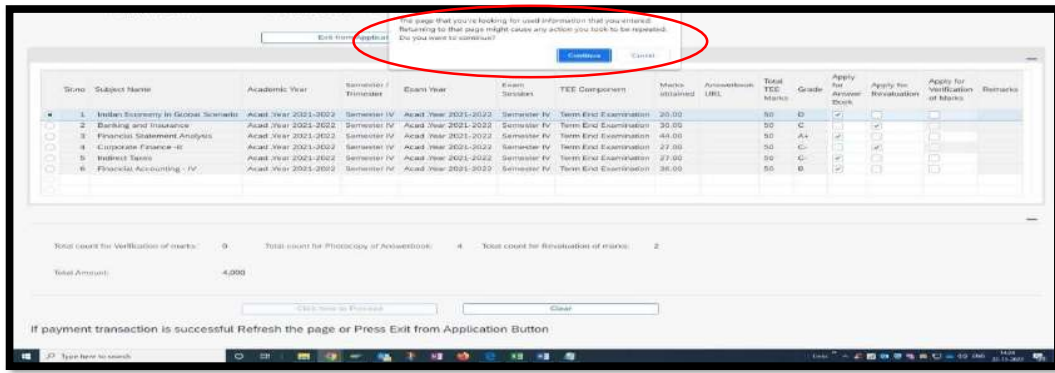
S.No	Subject Name	Academic Year	Semester / Trimester	Exam Year	Exam Session	TEE Component	Marks obtained	Answerbook URL	Total TEE Marks	Grade	Apply for Answer Book	Apply for Revaluation	Apply for Verification of Marks	Remarks
1	Indian Economy in Global Scenario	Acad Year 2021-2022	Semester IV	Acad Year 2021-2022	Semester IV	Term End Examination	20.00		50	D	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
2	Banking and Insurance	Acad Year 2021-2022	Semester IV	Acad Year 2021-2022	Semester IV	Term End Examination	30.00		50	C	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
3	Financial Statement Analysis	Acad Year 2021-2022	Semester IV	Acad Year 2021-2022	Semester IV	Term End Examination	44.00		90	A+	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
4	Corporate Finance - II	Acad Year 2021-2022	Semester IV	Acad Year 2021-2022	Semester IV	Term End Examination	27.00		50	C-	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
5	Indirect Taxes	Acad Year 2021-2022	Semester IV	Acad Year 2021-2022	Semester IV	Term End Examination	27.00		50	C-	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
6	Financial Accounting - IV	Acad Year 2021-2022	Semester IV	Acad Year 2021-2022	Semester IV	Term End Examination	36.00		50	B	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

Total count for Verification of marks: 0 Total count for Photocopy of Answerbook: 4 Total count for Revaluation of marks: 2

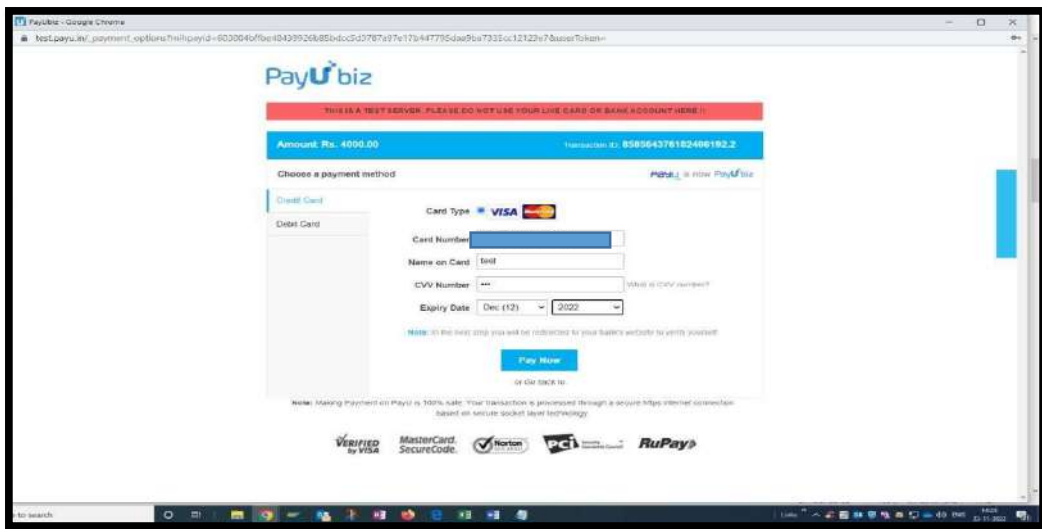
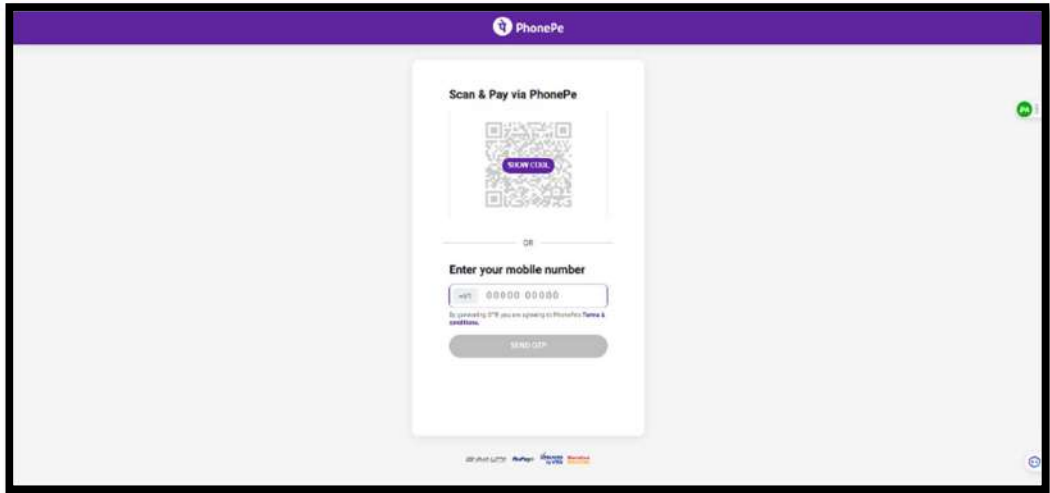
Total Amount: 4,000

[Click Here to Proceed](#)

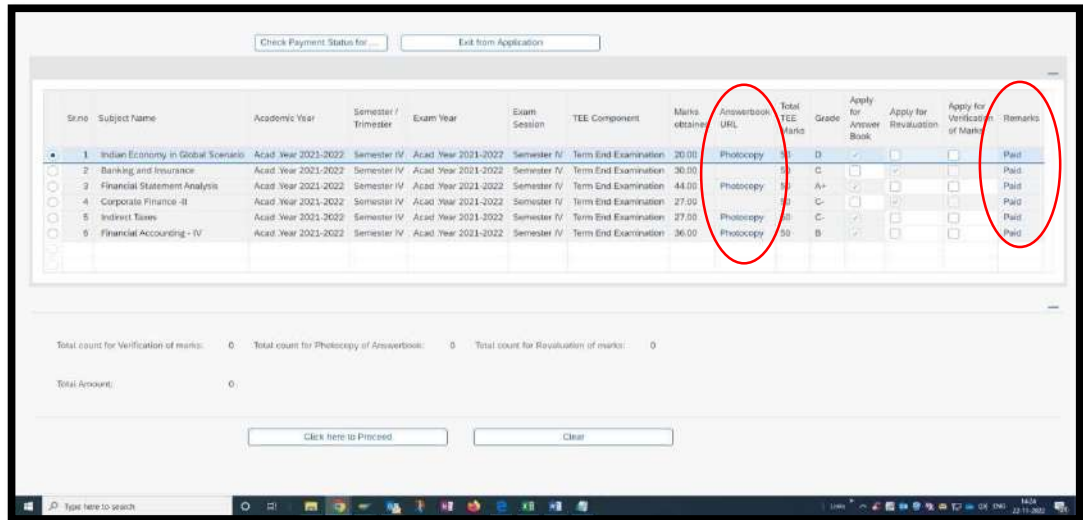
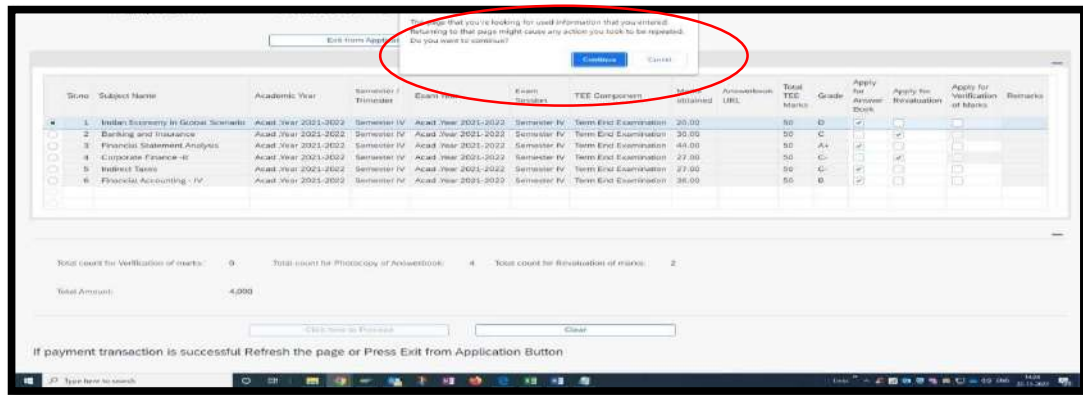
- Fill the required details and make payment by selecting payment gateway. Candidates would have option to make payment using UPI as well.
- Continue on this page



UPI Payment Option:



Refresh the GR page, after completion of payment process.



9. Once the Remark status change to **“Paid”**, the photocopy link becomes visible beneath the column **“Answer book URL”** which is available only 3 days after result declaration dates till grievance window is open.
10. System generated acknowledgement receipt of along with the applied subject/s details will be sent to the registered email ID. This can also be viewed on payment confirmation screen. Acknowledgement receipt will have all answer book URL’s for which photocopy has been applied. Copy the URL from acknowledgement receipt and paste in Chrome browser to view answer book softcopy.

Sr no	Subject Code	Subject Name	Acad Year	Acad Session	Applied For	Fees Paid
1	742EC9C002	Indian Economy in Global Scenario		Semester IV	Photocopy	500
2	742F10C009	Banking and Insurance		Semester IV	Revaluation	1,000
3	742F10C011	Financial Statement Analysis		Semester IV	Photocopy	500
4	742F10C012	Corporate Finance -II		Semester IV	Revaluation	1,000
5	742F10C023	Indirect Taxes		Semester IV	Photocopy	500
6	742F11C005	Financial Accounting - IV		Semester IV	Photocopy	500

Transaction ref. No. 7401201943720221122142247

Payment Date 22.11.2022

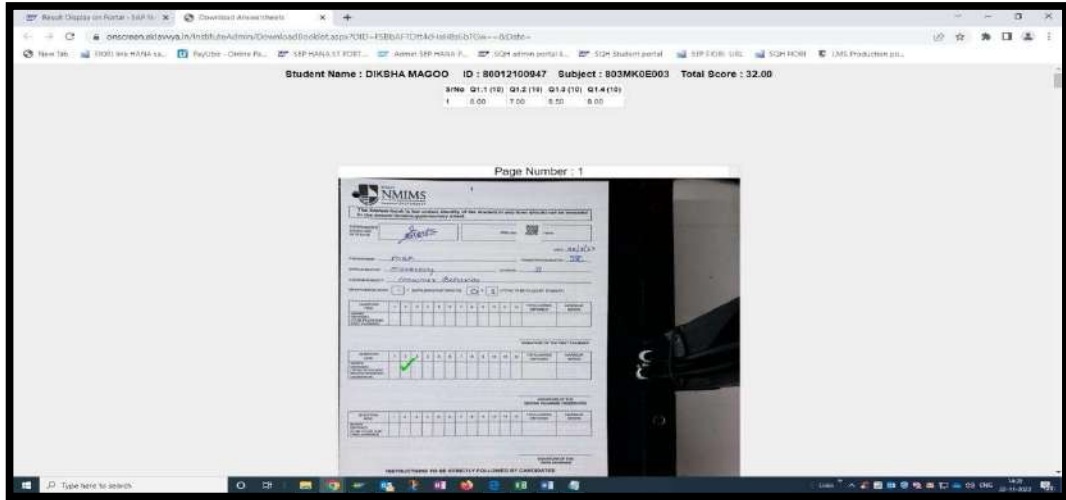
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Sr no	Subject Code	Subject Name	Acad Year	Acad Session	Applied For	URL (Copy the link and paste it into your browser)
1	742EC0C002	Indian Economy in Global Scenario		Semester IV	Photocopy	https://onscreen.eklavvya.in/InstituteAdmin/DownloadBooklet.aspx?OID=F5BBAFTDfMclh4h5650T5w==&Date=
2	742F10C011	Financial Statement Analysis		Semester IV	Photocopy	https://onscreen.eklavvya.in/InstituteAdmin/DownloadBooklet.aspx?OID=ZzUjdUm8CFmjPRTSKjG==&Date=
3	742F10C023	Indirect Taxes		Semester IV	Photocopy	https://onscreen.eklavvya.in/InstituteAdmin/DownloadBooklet.aspx?OID=ZzUB7sRpC4mXewp_V93mKA==&Date=
4	742F11C095	Financial Accounting - IV		Semester IV	Photocopy	https://onscreen.eklavvya.in/InstituteAdmin/DownloadBooklet.aspx?OID=zZTqMkZfRCY/E7pe8N6JQ==&Date=

Transaction ref. No. 7401201943726221122142247

Payment Date 22.11.2022

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11. Candidates can access the photocopy link available on SAP portal under the tab **“CLICK HERE TO APPLY FOR PHOTOCOPY/ REVALUATION/ VERIFICATION”** till the Grievance redressal window is open. Post closure of grievance redressal window, candidates can access photocopy link mentioned in the Acknowledgement Receipt received through email.
12. Candidates are advised not to share his/ her answer book with any other candidate/s. This is against rules.
13. Candidates would not be able to view soft copy of the answers where the mode of examination is online. The said will be made available on registered e mail of the candidate.

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