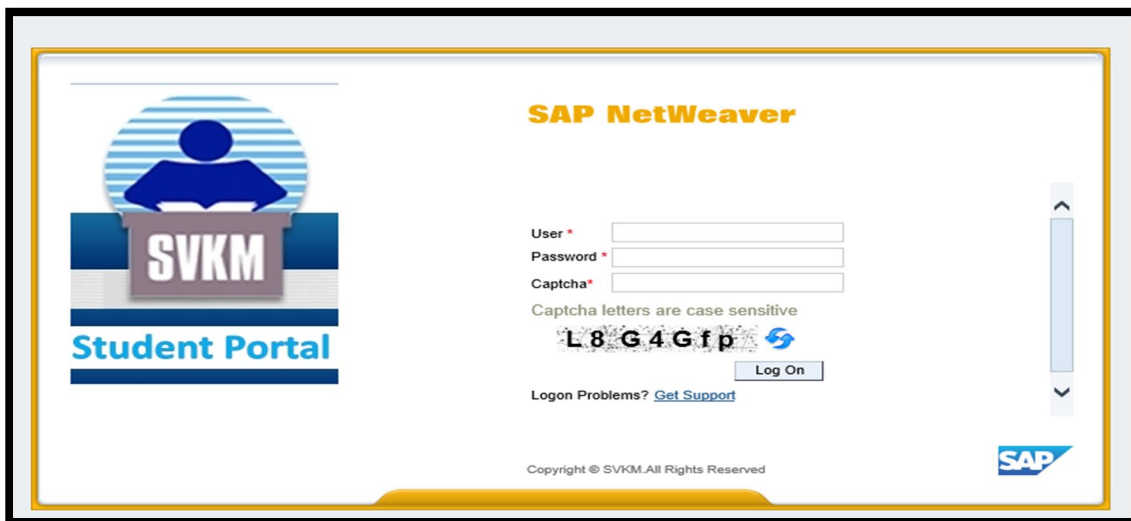## SVKM's NMIMS

Deemed-to-be University

Student- User Manual

Application for re-examination using Student portal with online payment of fees using Payment gateway

Link for checking result on portal in production system is given below:
http://svkmepdbci.svkm.ac.in:50100/irj/portal

Students can login to SVKM's NMIMS University website and go to Student option on the main page and then click on student login:
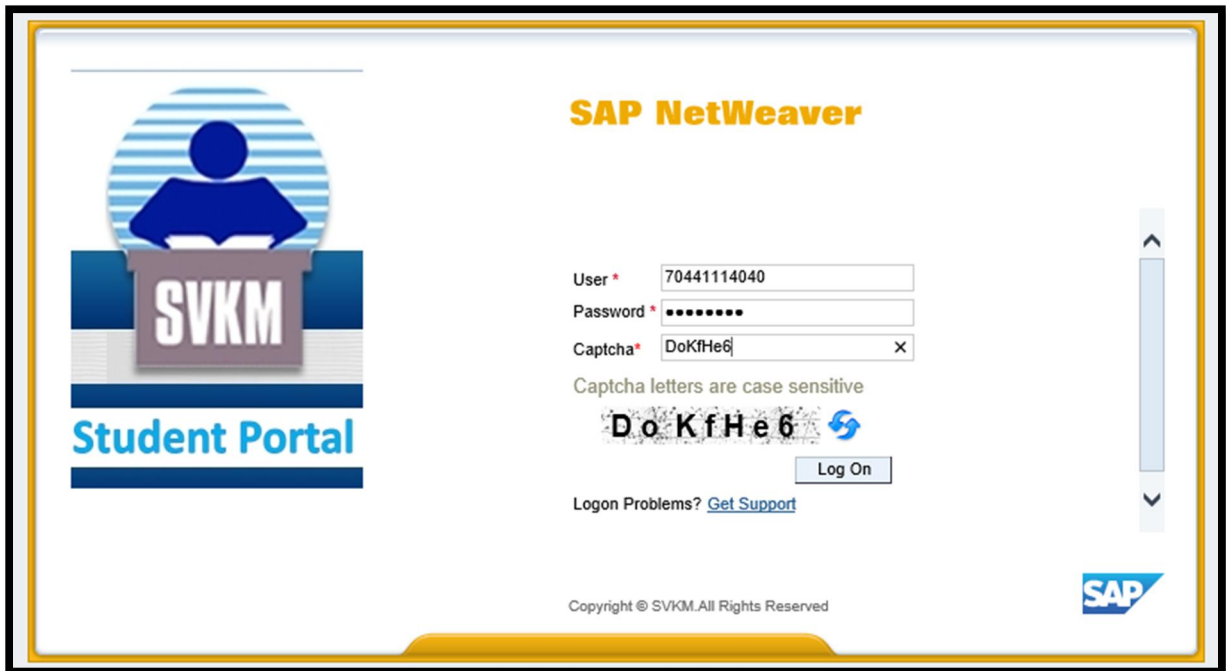
This is the portal login screen:

Login ID: will be the 11 digit SAP Student Number allotted to each student for example 80118160001.

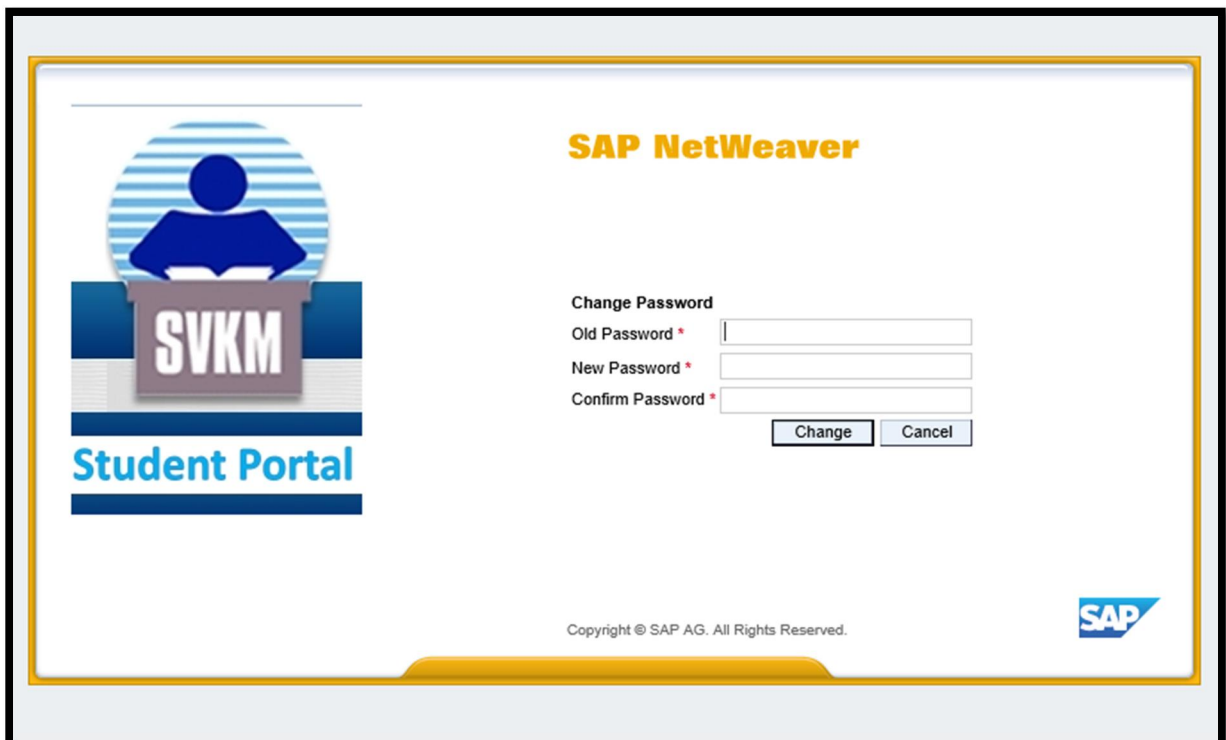**Default password set in the system is: init@123**

Enter the Captcha displayed on screen and click on LOGON, The Captcha code can be copy- pasted in the space meant for it.

System will prompt Students to change password.
Enter the old password as init@123 and new password as desired by Students
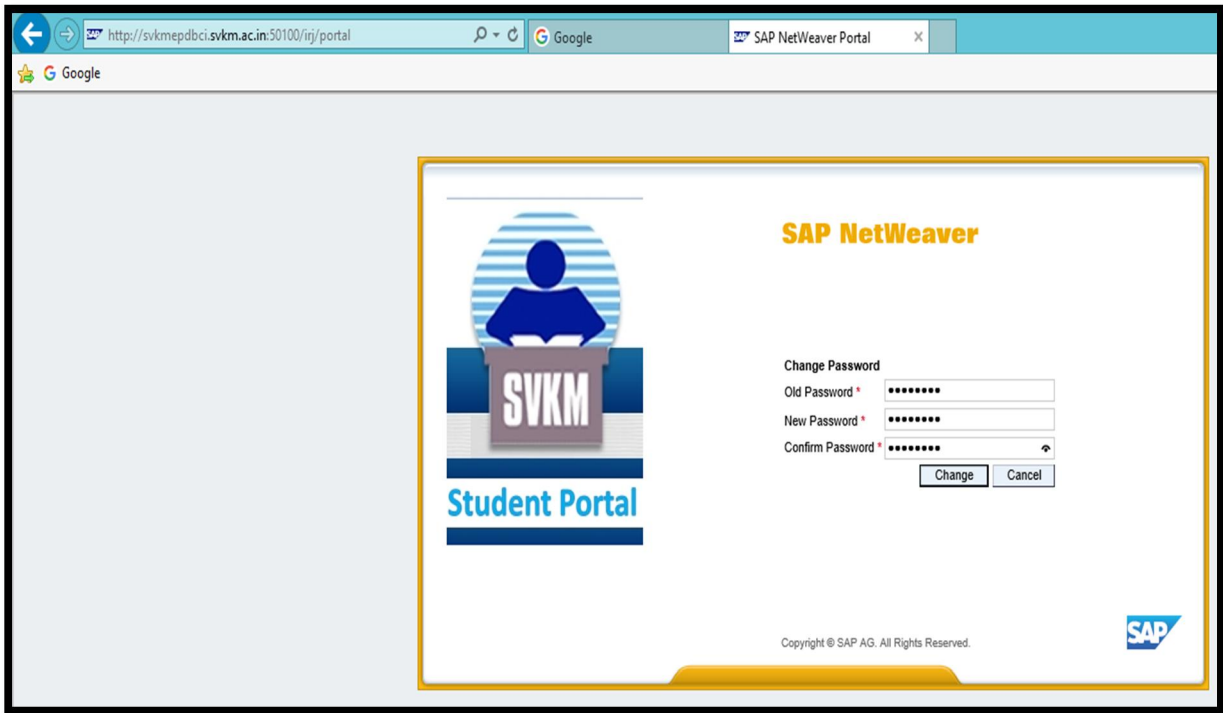
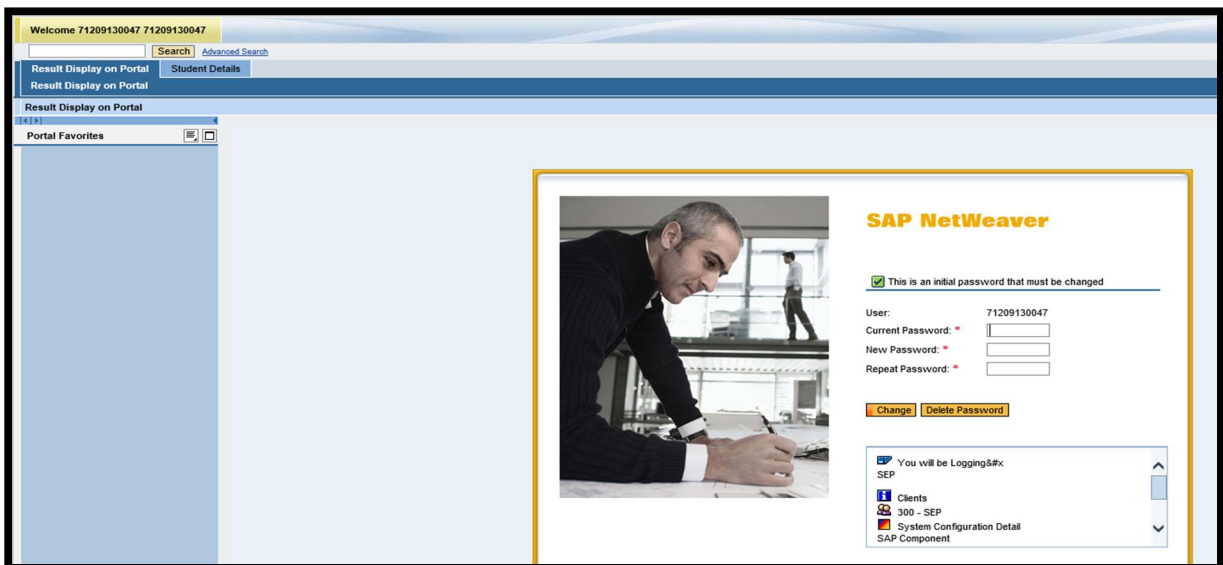If Students get the screen as shown in the screen shot below then they need to click on Delete password option:

This is the portal screen shown below.
Student can see multiple tabs such as;
STUDENT DETAILS where student name, address, email id and other relevant information can be viewed.

RESULT DISPLAY ON PORTAL
Student can view results of each academic session by selecting the program, academic year and academic session information.

RE-EXAM REGISTRATION:
Using this tab, students can view all failed modules for which payment can be made and online application for re-exam creation can be completed.

Re-exam booking tab:

On clicking this tab, if Student has Failure in any module and re-exam is planned for such modules then the Student can select the modules to apply for re-exam.

Fee amount to be paid for re-exam will be displayed on the screen. Click on pay and confirm button to proceed to payment gateway

Student will have two options to choose from – The HDFC and PAYU

HDFC gateway allows to pay using Credit card /Debit card/Net banking facility while the Pay U option will allow only Net banking using any of the listed banks in the drop down list.

Pay

Click on PAY option on this screen to complete the payment of re-exam fees.

On selection of HDFC option, following screen will appear

Similarly, student can select PAY U option and enter the details to complete the online payment for re-examination.
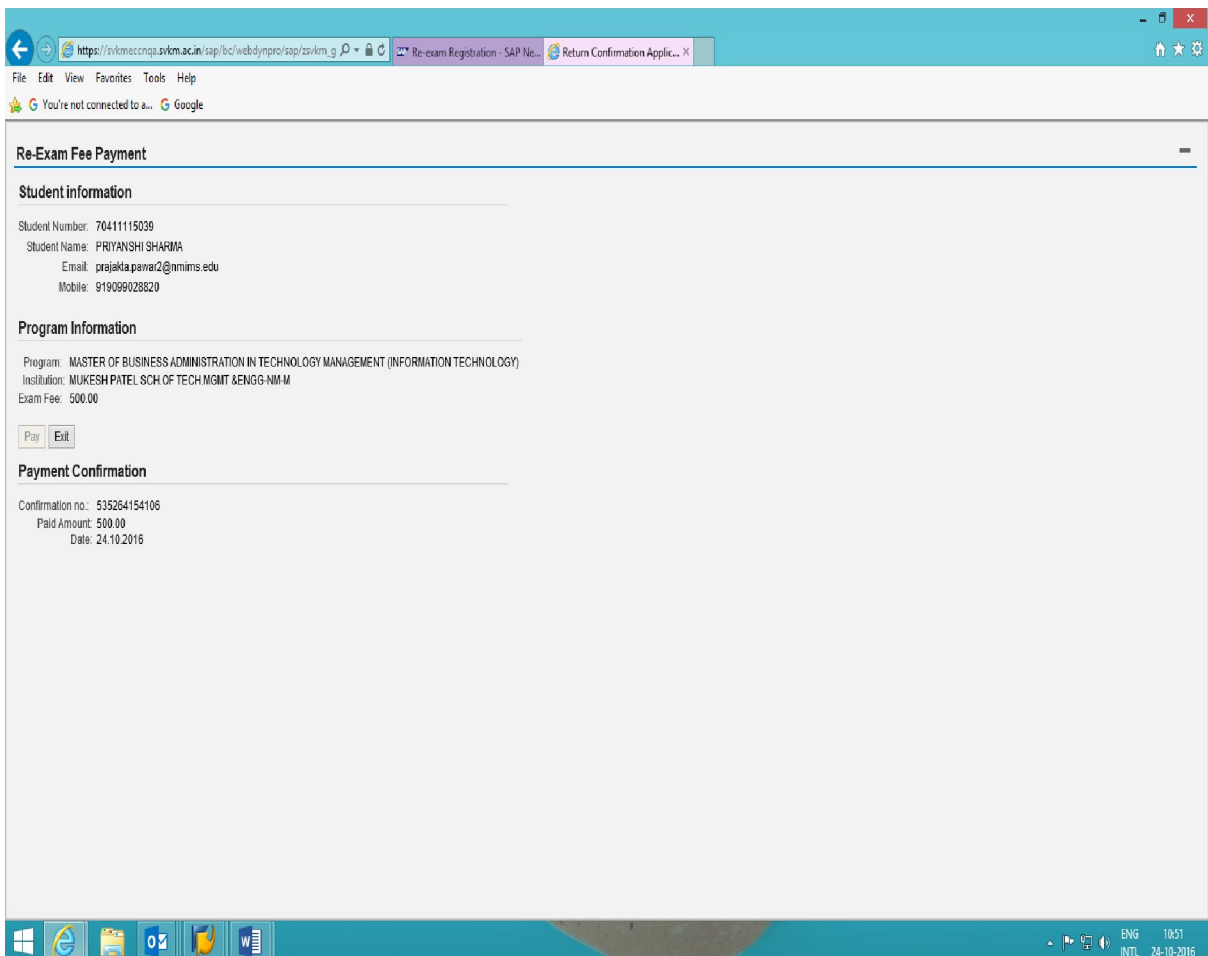
On successful payment, status will be shown as 'PAID'.
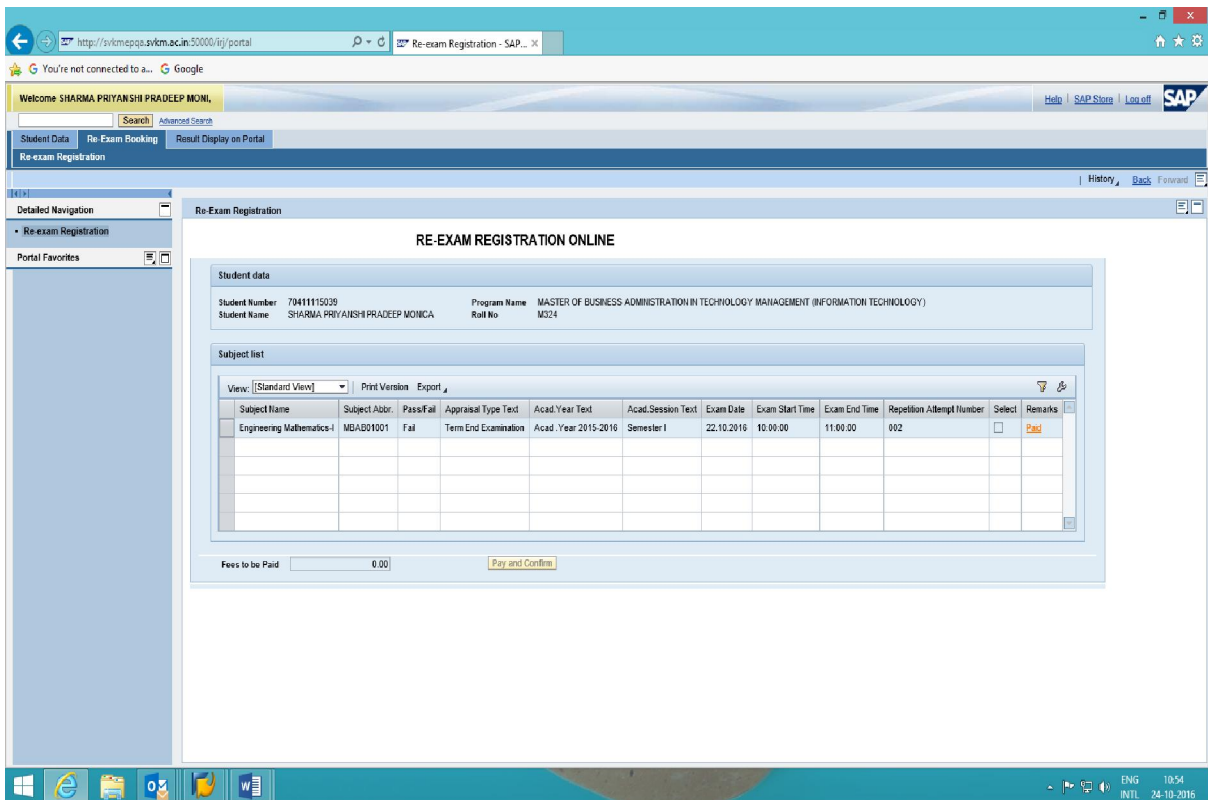
On clicking the Paid remark, acknowledgement can be viewed. The same will be sent as email to the Student for his record which has to be carried during the respective re-examinations.
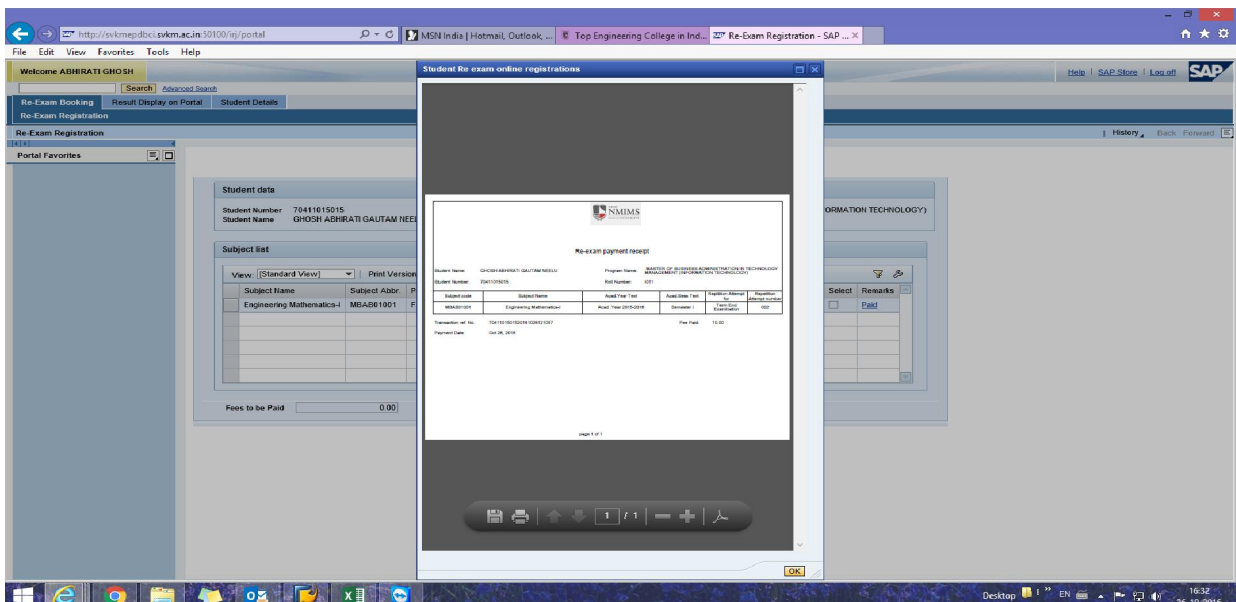
FAQ's

Q.1   User locked message appearing on the student portal.
Answer: If Student tries to login multiple times with incorrect password then user
           ID may get locked , in such situation, please send the student number
           with screen shot to sapbasis@svkm.ac.in to unlock username.
           Once the basis team will unlock the user name, the Student can use the
           ID to login the Student Portal.

Q.2   How do I access the STUDENT PORTAL?
Answer: On the website www.nmims.edu there is a link of student login.
           Alternatively Students can directly click on portal link and view result:
           http://svkmepdbci.svkm.ac.in:50100/irj/portal.
           Click on the link & enter the user name & password to login.

Q.3   I forgot my password?
Answer: click on GET SUPPORT option to get the password reset and new system
           generated password will be received by Student in his registered email id.

Q.4   Whom to contact in case of any issue?
Answer: Student can approach the school examination staff in case of any issue.

Q.5   No information is displayed when I click to apply for re-examination?
Answer:

- In case the re-exams are not planned for the failed subjects then such
  subjects will be displayed but will not be editable (student will not be
  able to apply)
- If no failed modules are available then this page will be blank.
- If the re-exam booking period is not maintained (begin date and last
  date of applying for re-exam) then message will be displayed to
  students.